

# CHRISTIAN MEDICAL COLLEGE VELLORE, CHITTOOR CAMPUS



## **BULLETIN FOR BSC NURSING COURSE**

**College of Nursing CMC Vellore,  
Chittoor Campus**

**ADMISSIONS 2021**

Phone +91 -416- 2284255 / 228 4495

Fax: +91 -416 - 2262788

Email: [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in)

Website: <http://admissions.cmcvellore.ac.in>

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All **courses and admissions** to our College are subject to applicable regulations by University / Government / Indian Nursing Council. Admissions to College of Nursing CMC VELLORE, CHITTOOR CAMPUS are through the process described in the Prospectus & Admission Bulletin.

**No fee or donation or any other payments** are accepted **in lieu of admissions**, other than what has been prescribed in the Bulletin. The prospectus can be downloaded free from our website at <http://www.cmch-vellore.edu/>

The **General Public** are therefore **CAUTIONED** not to be lured by any person / persons offering admission to any of the courses conducted by CMC. Should any prospective candidate be approached by any person / persons, this may immediately be reported to the law enforcement agencies for suitable action and also brought to the notice of the College at the following address:

**The Registrar, Christian Medical College,**

Vellore - 632 002, Tamil Nadu, India.

Phone: (0416) 2284255 / 228 4495

Fax : (0416)2262788

Email: [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in) Website: <http://admissions.cmcvellore.ac.in>

**PLEASE NOTE: WE DO NOT ADMIT STUDENTS THROUGH AGENTS OR AGENCIES**

**The college will not be responsible for any candidates or parents dealing with such person / persons.**

**Important Information: "The admission process contained in this Bulletin shall be subject to any order that may be passed by the Hon'ble Supreme Court or the High Court or any other statutory enactments that maybe passed by the Central or State Government." The institution is entitled to fill 100% of seats by virtue of it being a recognized religious unaided Minority institution protected under Article-30 of the Constitution of India.**

**Kindly visit the website <http://admissions.cmcvellore.ac.in> for regular updates.**

# **BSc Nursing Course by College of Nursing CMC Vellore, Chittoor Campus**

This bulletin may be downloaded free from our website <http://admissions.cmcvellore.ac.in>. Essential details are provided in this bulletin to enable candidates to fill their application form for BSc Nursing Course at CMC Vellore, Chittoor Campus, admissions of which are from October 2021. **PLEASE GO THROUGH THIS CAREFULLY BEFORE FILLING THE FORM. Application form is available ONLY online.**

## **Section 1**

### **1.1.ADMISSION TIME TABLE 2021 \***

Online application start date	27/04/2021
Last Date for submission of online applications with payment	15/06/2021
Last Date for submission of supporting documents (where applicable) Email attachments accepted.	22/06/2021
Last date for receipt of certification forms from Minority Network organisations	06/07/2021
Step-1 Entrance Examination (Computer Based Test)	10/08/2021
Announcement of Step 1 results	18/08/2021
Step-2 Medical Check-up at Chittoor Interview and Tests	30/09/2021 & 01/10/2021
Final Selection Results	05/10/2021
Registration	29/10/2021
Classes begin	01/11/2021

**1.2 Course Details: BSc Nursing Course at College of Nursing CMC Vellore, Chittoor Campus**

Candidates should have completed the age of 17 years on or before 31 Dec 2021 (maximum age limit of 30 years and 35 years for SC/ST). This course is affiliated to the Dr. NTR University of Health Sciences, Vijayawada, Andhra Pradesh. **Candidates should have passed in all subjects of the qualifying examination of the Higher Secondary Certificate Examination (Academic), conducted by the Andhra Pradesh State Board or any other equivalent examination in one and the same attempt in the subjects. No “improvement marks” for +2 examination will be considered.**

Code	Course	Educational Eligibility	No. of Seats		Duration	Fees (approximate) (in Rs.)		
			Open	Minority Network & CMC Vellore Staff quota		Admission Year	Other Years	Mess Fee (Monthly)
201	<b>BSc Nursing – CMC Vellore Chittoor campus</b>	Candidates should be of Indian Nationality or persons of Indian origin. Candidates should have passed the qualifying examination after a period of 12 years in the subjects of Physics, Chemistry, Biology (Botany & Zoology) and English individually. She must have obtained a minimum of 45% aggregate marks in Physics, Chemistry and Biology (Botany and Zoology) at the qualifying examination from any recognized board (AISSCE/CBSE/ICSE/SSCE/ HSCE). There is 5 % relaxation for PCB aggregate marks for candidates applying for seats in the SC/ST quota. Only women candidates who are unmarried are eligible to apply.	7 (3 SC/ST)	43	4 yrs + (1yr Junior Staff Nurse)	42000 (including uniform, transport & book fee)	14500	Electricity: 4800/-per annum  Mess fee: 3000/-per month

**ALL NURSING STUDENTS ARE EXPECTED TO SERVE IN AREA OF NEED WITHIN INDIA FOR A PERIOD OF TWO YEARS, AFTER THE COMPLETION OF THEIR COURSE.**

## **Section 2**

### **2.1 THE APPLICATION PROCESS**

Applications can be **accessed only online** at <http://admissions.cmcvellore.ac.in> from date mentioned in the table 1. **The last date for online application submission, with payment of application fee along with supporting documents** is on the date given in table 1. Where relevant, photocopy of SC/ST certificate and its attested English translation must be sent by speed post/courier to The Registrar, Christian Medical College, Bagayam Campus, Vellore – 632 002.

The application fee includes a basic administrative fee of Rs.800/- **plus** a registration fee of Rs.500/-

The application fee can be paid by **any one** of the methods given below:

1. As a challan at no extra cost at any branch of ICICI bank in India. A challan will be generated when filling payment details in the application form. Please mention FC-CMC-V on the challan. **Send the original challan to this office before the date mentioned in Section 1, Table 1.1.**
2. Online payment using Credit Card / Debit Card / Net Banking.
  - a. Use only your own (or parents/guardians) credit card / debit card / net banking for these transactions. If this is not possible, please choose the payment option of ICICI challan.
  - b. When using a credit card / debit card / net banking, if the transaction is not successful, please check with your bank debit card / credit card / net banking account to see if the amount was debited.
    - If it has been debited, please send us an email to [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in) and we will follow up.
    - If the amount has not been debited, please wait for 24-48 hours. The transaction is likely to be completed **OR** will probably be refunded to you by your bank in which case you will need to do the payment process again.

**Your application number will be generated only after payment of the application fee as mentioned above. Without payment of the application fee the application will not be registered.**

**APPLICATION FEE WILL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES.**

#### **FOREIGN NATIONALS AND APPLICANTS FROM ABROAD:**

Those residents abroad, including SAARC countries will have to pay a different fee for Registration. This may be sent in INR or equivalent currency payable at Vellore as described earlier.

<b>Applying from abroad</b>	<b>SAARC countries (INR)</b>	<b>Rest of the world (US\$)</b>
Basic administrative fee	1700	100
Registration per course	1700	125

The total fees applicable may be paid as detailed earlier.

## **2.2 BEFORE FILLING THE FORM:**

1. It is the responsibility of the candidate to read these instructions and to ensure completeness of the application form. **An incomplete form will be summarily rejected.**
2. **Create an email id if you do not have one. All communications will be sent by email and SMS only. It is your responsibility to ensure that the email id and mobile number are correct.**
3. **You must scan and keep ready a soft copy of your photograph and signature before filling the application form.**

Specification for photograph: Recent colour passport size photograph taken after 1<sup>st</sup> February this year, light background, JPEG format not exceeding 80 KB (Width – 150 pixels & Height – 150 pixels).  
Specification for signature: Scanned signature JPEG format not exceeding 50 KB (Width – 150 pixels & Height – 50 pixels). **(Both can be done in a photo studio to specification)**

4. Please note that a 'Registration Fee' will have to be paid.
5. Relevant enclosures and Registration fee as detailed **should reach** the Office of the Registrar **not later than the last date specified**.
6. **Please note the application number on your forms, which will be generated only after payment of the full application fees. The application number will be the same even if you apply for other UG Courses at CMC Vellore.** Quote this for any enquiry that you may have and when communicating in all further correspondence with the Registrar's Office.
7. **Other enclosures:** Where applicable, enclose:
  - a. Copy (**not original**) of Community/caste certificate, duly signed by Dy. Tahsildar or District Magistrate. If the certificate is not in English, an **attested English Translation** should be attached.
  - b. Application form for Undergraduate College Recommendation for Minority Network category for Christians along *with required enclosures/certificates (refer Section 6)*

**Enclosures may be sent separately with the Application number clearly mentioned. Enclosures received without this number or after the last date for submission will not be accepted. Academic or extra- curricular certificates should not be enclosed.**

## **INSTRUCTIONS FOR SUBMITTING THE APPLICATION FORM:**

Please read the instructions carefully before filling the form.

**THE INFORMATION PROVIDED ON THE APPLICATION FORM WILL BE TAKEN AS FINAL. NO CHANGES WILL BE PERMITTED.**

1. Fill the form online, check the details for correctness and submit.
2. Upload your photograph and signature.
3. Make your PAYMENT by any one of the methods mentioned above.
4. Take a print out of the completed application form and the application confirmation page for your reference. (Do not send a hard copy of your application form to the Registrar's Office.)
5. **Send the original ICICI challan if payment is made through challan mode** and all the other **required ENCLOSURES** where applicable, to the Office of the Registrar, CMC, Vellore 632002 to reach **not later than the last dates specified**.
6. An email and SMS stating successful registration of the application will be sent to the candidates within a week of final submission of the application. If not received, please check with the Registrar's office by emailing to [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in), quoting your Temporary Login ID number.

Please note that this entire application form is to be submitted online. If you get interrupted after you submit the basic information or at "upload photo and signature", you can sign in again at the 'download admission bulletin' page using your Temporary Login ID number and date of birth. If you did not note your

Temporary Login ID number, please check your email and mobile SMS text. Further, you may go to the main menu & click “Retrieve Temporary Login ID / Application Number.”

**Please keep your application number as ‘user name’ and date of birth as ‘password’ to download your Hall ticket from the website.**

**Anybody requiring assistance for filling the application form online may contact the Registrar’s office in person.**

### **Section 3**

#### **3.1 THE SELECTION PROCESS**

All eligible candidates whose applications are in order and complete will be issued Hall ticket. They will go through a competitive process comprising of a preliminary Computer Based Test (Step-1) and Step-2 which consists of special tests to assess the candidate’s character and aptitude. Interviews also will form part of the assessment at this stage. All admissions are based on inter-se merit. The College recognises that merit is not merely academic merit but is, in addition, a collection of various other factors, which go towards suitability to pursue a professional career.

**The selection process / admission will be subject to any orders passed or that may be passed by the Government / University / Professional Councils.**

THE DECISION OF THE SELECTION COMMITTEE IS FINAL.

#### **3.2 HALL TICKETS**

Hall Tickets will be available for download 1 week before the examination at the CMC Vellore website <https://admissions.cmcvellore.ac.in/>.

**If a candidate is unable to download the Hall Ticket from the website, they are advised to INFORM THE REGISTRAR immediately,** giving the candidate's name, application number, date of birth & full address by sending an email to [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in) or by telephone (416 - 228 4255 / 228 4495). Hall ticket number and address of the centre will be intimated if the candidate’s application is complete in all aspects.

#### **3.3 COMPUTER BASED TEST (Step- 1)**

***There will be a Computer Based Test for all the*** Group A & B Courses except MBBS ***as detailed in the time table in Section 1.1*** on the date specified, at the following cities:

BENGALURU, BHUBANESWAR, CALICUT, CHENNAI, DELHI, ERNAKULAM, GUWAHATI, HYDERABAD, KOLKATA, KOTTAYAM, LUCKNOW, MADURAI, MUMBAI, NAGERCOIL, PATNA, PUDUCHERRY, RANCHI, SALEM, THIRUVANANTHAPURAM, VELLORE & VIJAYAWADA.

The entrance test for the Group A degree courses other than MBBS will consist of tests in Physics, Chemistry & Biology followed by Aptitude Assessment.

Group B diploma courses with Science paper will have multiple choice questions in Physics, Chemistry & Biology, in addition to General Ability with emphasis on Speed and Accuracy, and a few questions on issues of current topical interest.

The General Paper (Non Science) for Group B will consist of multiple choice questions of a general nature, including very basic science, general knowledge, current awareness and general ability.

All the tests will be conducted in ENGLISH.

More information regarding the entrance tests and sample questions are given in Annexure III titled “Information on Computer Based Tests”.

#### **Announcement of Step- 1 Results/List for Step- 2**

The list of candidates invited for Step-2 will be put up on notice boards in the College of Nursing, CMC Vellore Chittoor Campus, College of Nursing, CMC Vellore, Kagithapattarai Campus and Main Hospital

Campus, CMC, Vellore, as per the dates ***in the table in Section 1.1***. Candidates can also access the list from the website <http://admissions.cmcvellore.ac.in>. Further, the candidates short-listed for Step-2 will be intimated by letter sent by email/Speed Post.

**Being called for Step- 2 does not necessarily mean selection or acceptance of eligibility.**

### **3.4 Step- 2 (SPECIAL TESTS & INTERVIEWS)**

Special tests and Interviews for selection to the BSc Nursing course CMC Vellore, Chittoor campus will be held at Chittoor as per the schedule in Section 1.1.

At the time of the Step-2 Christian students who have applied under the Minority Network category will be given a test on Bible Knowledge (multiple choice questions).

**At the time of registration for Step- 2, original certificates should be produced for verification.** Attested photocopies are admissible at this stage **BUT NOT** when registering for admission to the course.

#### **Announcement of Results of Step- 2**

The list of candidates provisionally selected will be put up on notice boards in the College of Nursing, CMC Vellore Chittoor Campus, College of Nursing, CMC Vellore, Kagithapattarai Campus and Main Hospital Campus, CMC, Vellore, as per the schedule in Table 1. Candidates can also access their results from the website <http://admissions.cmcvellore.ac.in>

### **3.5 MERIT LISTS**

The Christian Medical College, Vellore, is an unaided, non-capitation, Christian minority, educational institution admitting students on an all India basis. The primary concern of Christian Medical College, Vellore, is to develop through education and training, compassionate, professionally excellent, ethically sound individuals who will go out as servant-leaders of health teams and healing communities. The motto of the institution is: "Not to be ministered unto, but to minister".

CMC reaffirms its commitment to the promotion of health and wholeness in individuals and communities and its special concern for the disabled, disadvantaged, marginalized and vulnerable. In its role as a living witness in the healing ministry of Christ, CMC seeks to work in partnership both with the Church in India and the Universal Church, and their institutions.

All admissions are based on inter-se merit and distributive justice. The College recognises that merit is not merely academic merit but is, in addition, a collection of various other factors, which go towards suitability to pursue a professional career.

Selections are based on the following broad categories – (1) Open and (2) Minority Network & CMC Vellore Staff quota. Selection will be based on inter-se merit within the groups. For e.g. in the BSc. Nursing course the seats are further subdivided into groups as follows:

**Open:** 7 seats, with SC/ST reservation of 3 seats; **Minority Network & CMC Vellore Staff quota:** 43 seats are filled by Minority Network & CMC Vellore Staff quota candidates.

Local candidates belonging to the Minority community will be given preference. The local candidates shall satisfy their local status by providing the necessary documentation prescribed by the Dr. NTR University of Health Sciences, Vijayawada- 520 008. Regulations for admission into B.Sc., (Nursing ) 4YD Course for the Academic year 2020-2021, the details of which are available on the Dr. NTR University website at <http://ntruhs.ap.nic.in>

### **3.6 REGISTRATION FOR ADMISSION OF SELECTED CANDIDATES**

Selected candidates must report at the time and place specified to register for the course. Failure to complete registration formalities will lead to cancellation of selection and registration of wait-listed candidates instead.

### **3.7 WAITING LIST**

Two waiting lists will be maintained for the course – Open and Minority Network & CMC Vellore Staff quota. If a candidate withdraws from a course, the next candidate on the respective waiting list will fill that seat. However, if there are no more candidates on that particular waitlist, the next candidate from the other list will be invited to join.



### **3.8 WITHDRAWAL FROM THE COURSE**

Students registered and admitted to a course, desirous of obtaining their original documents from the Principal / Dean for the purpose of attending interviews elsewhere, should deposit a sum of Rs.500/- as security. **Students who fail to inform their decision to continue or withdraw from the course within two weeks will forfeit their seat as well as the security deposit. If, after registration, the student withdraws from a course she must pay the full annual fees for the said course. Only deposits will be refunded. However, if after registration, the student is offered admission in another course within this institution in the same academic year, the tuition fees alone may be transferred, on request.**

### **3.9 FOREIGN NATIONALS & RESIDENTS**

All candidates go through the same admission procedure. There is **no NRI quota**. For candidates who have studied abroad, the equivalency of qualification as determined by the Association of Indian Universities will form the guidelines to determine the eligibility. **Please note that these are only guidelines and candidates who have qualified overseas must get in touch with the Dr. NTR University of Health Sciences, Vijayawada, Andhra Pradesh.** Non-Indian nationals may also take the preliminary computer based test and attend Step-2.

## **Section 4**

### **4.1 RECOMMENDATION TO MINORITY NETWORK CATEGORY**

The aim of the Christian Medical College, Vellore is to train individuals for service in needy areas especially in Christian mission hospitals. To this end, Christian students are encouraged to apply, to be considered under the Minority Network category.

Any Christian Church or Christian Organization which is a member of the Christian Medical College Vellore Association and any other church or Christian body which operates its own medical work in India or neighbouring countries, which is a member of the Council, and which fulfills the criteria as laid down by the Council is eligible to recommend and certify candidates to Minority Network category for selection to the various educational courses run by CMC, Vellore, provided the organization does not run the said course. Eligible minority Churches/Organisations conducting Nursing courses are permitted to recommend and certify candidates for the same courses at CMC. However, not more than 2 seats may be allotted in that course to these Churches /Organisations provided the candidates meet all the selection criteria. The Christian Medical College, Vellore, is also a recognized Minority Network organisation.

1. Members of the Association and Council who are eligible for the privilege of recommendation to Minority Network category shall recommend and certify ALL eligible candidates. It is essential that efforts be made by all Minority Network organisations to recommend and certify students belonging to the weaker and under privileged sections of the society. Normally, certification for recommendation should be offered to candidates belonging to the Christian faith if they and their families have had a meaningful relationship with the Church or the related body for a period of at least 10 years. In the case of transfer from one parish/ diocese / denomination to another, the total period of relationship with the Churches (regardless of area or denomination) should be taken into consideration.
2. No candidate shall pay any amount exceeding Rs.750/- to the Minority Network organisation towards registration for recommendation and certification to the Minority Network category. Collection of any amount in excess of Rs.750/- as donation / security deposit / retainer or in any other form by the Minority Network organisation is a violation of the Christian Medical College Vellore Association and Council resolutions and guidelines.
3. Indian Minority Network organisations may recommend and certify only Indian nationals. (Any person who holds a passport other than an Indian passport is ineligible to be recommended and certified by an Indian Minority Network organisation).
4. **Recommendation and certification to Minority Network category entails an agreement between the candidate and the Minority Network organisation whereby the candidate agrees to serve in one of the institutions of the Minority Network organisation for a minimum period of two years. This obligation should be given as service only and shall be ensured by the Christian Medical College, Vellore.**
5. No candidate recommended to the Minority Network category shall be considered for admission to Group A (except MBBS) and Group B courses unless they achieve a set minimum standard in the admission test, which indicates that they can successfully complete the course. The candidates should also fulfill the requirements of the respective certifying Board.

6. No candidate recommended to the Minority Network category shall be considered for admission to MBBS unless they obtain a minimum of marks at 50<sup>th</sup> percentile in the Undergraduate NEET 2021 examination. The candidate should also fulfill the requirements of the certifying Board.
7. All candidates who are selected for any educational course in the College shall execute with their Minority Network organisation and the College, legally valid agreements on appropriate stamp paper within 2 weeks of their selection. The College will get the students to execute the agreement written on behalf of the Minority Network organisations. Failure to execute the agreement will result in the candidate forfeiting the seat. The sample agreement can be obtained from the Registrar's Office at request.
8. Service obligation should be discharged only in terms of service and not through financial compensation. Candidates and their parent / legal guardian are required to sign a service obligation agreement.
9. Admission is restricted under the Minority Network Category to only one candidate from the same family (siblings) in any particular year to any single course offered by the Christian Medical College, Vellore.
- 10. Candidates who have applied for and are not eligible for recommendation to the Minority Network category will be considered under the open category.**
11. In the event a student fails to fulfill the service obligation by appropriate service as stated in the agreement, he / she will not be eligible for
  - a. Admission to any further educational courses at the Christian Medical College, Vellore
  - b. Any appointment in the Christian Medical College, Vellore and associated teaching hospitals.
11. Students who do not fulfill their service obligation will not be issued any certificates other than the certificates statutorily mandated by the University / Boards and Professional Registration Councils.
12. The list of Minority Network organisations eligible to recommend and certify candidates to Minority Network category to the various courses is given in Annexure I of this Bulletin for Undergraduate Admissions 2021. **THE OFFICE OF THE REGISTRAR WILL NOT CORRESPOND IN THIS REGARD WITH THE CANDIDATE.**

#### **4.2 UNDERGRADUATE COLLEGE RECOMMENDATION FOR CHRISTIANS TO MINORITY NETWORK CATEGORY**

*Christian candidates who are **not** recommended to the Minority Network category by the CMC Vellore Association or Council members may apply to be considered for the category of **Undergraduate College Recommendation for Christians to Minority Network category**. Please refer to Annexure III.*

**No Fees are required for recommendation to Minority Network, under this category.** The Application for recommendation under the category of **Undergraduate College Recommendation for Christians to Minority Network category** should be sent to **The Registrar, CMC, Bagayam, Vellore - 632002** so as to reach **not later than** the dates mentioned in Annexure III of bulletin, **enclosing all the following documents:**

- a. **Application** for recommendation under the category of **Undergraduate College Recommendation for Christians** to Minority Network category (Annexure III of Bulletin)
- b. **A certificate from the Pastor** of the candidate's Church that the candidate has been a member of the Church for a duration of not less than 10 years (Annexure IV of Bulletin)
- c. **Baptism / Confirmation certificate**

Applying for recommendation to Minority Network category does not guarantee such recommendation, selection to the program or financial assistance. No further correspondence regarding this will be entertained. Christian Medical College, Vellore has the right to post any of its Minority Network category candidates to any department of the Christian Medical College at the discretion of the Principal, College of Nursing based on the need. Minority Network candidates may be transferred to serve all or part of their service obligation in some other mission hospital in India if such a need arises. **All candidates** admitted to the programme will have to undertake a service obligation, to work in an area of need for a minimum period of two years after completion of training. **Candidates who have applied for and are not eligible for Minority Network category will be considered under the open category.**

#### **4.3 SERVICE OBLIGATION**

CMC upholds the value that all its alumni will commit themselves to the service of the poor and marginalised. Hence, the cost of education is kept at a very modest level to prevent graduates being burdened with financial preoccupations. **All candidates** admitted to the B.Sc. Nursing will have to undertake a service obligation, to work in an area of need for a minimum period of two years after

completion of training. This process is expected to nurture our graduates into a life of service and allow them to work in a learning environment where they can take informed decisions about their future careers. **The candidates chosen under the open category will serve in areas of need identified by Christian Medical College, Vellore, Chittoor Campus.**

## ANNEXURE I

**List of Minority Network Christian Churches/Organisations that may recommend candidates to Minority Network category for admission**

Code	<u>Minority Network Organisations</u>	Code	<u>Minority Network Organisations</u>
1.	Andhra Evangelical Lutheran Church	32.	India Evangelical Lutheran Church
2.	Arcot Lutheran Church #	33.	Inter Ashram Fellowship
3.	Assemblies of God in North India #	34.	Jeypore Evangelical Lutheran Church
4.	Baptist Church of Mizoram	35.	KhasiJaintia Presbyterian Assembly
5.	Chaldean Syrian Church of the East	36.	Kolhapur Church Council #
6.	Christian Assemblies in India	37.	Malankara Jacobite Syrian Orthodox Church
7.	Christian Service Society of the Bengal, Orissa & Bihar #	38.	Malankara Orthodox Syrian Church Catholicate of the East
8.	Church of North India, Nagpur Diocese	39.	Marathi Mission
9.	Church of North India Synod - The Synodical Board of Health services	40.	Marthoma Syrian Church of Malabar
10.	C.S.I. Coimbatore Diocese #	41.	Mennonite Medical Board of the Mennonite Church in India
11.	C.S.I. Dornakal Diocese #	42.	Methodist Church in India
12.	C.S.I. Kanyakumari Diocese	43.	Mizo Presbyterian Church Synod
13.	C.S.I. Karimnagar Diocese #	44.	North Bank Baptist Christian Association
14.	C.S.I. Karnataka Diocese Inter Diocesan Medical Board	45.	Poona Christian Medical Association
15.	C.S.I. Krishna - Godavari Diocese #	46.	The Salvation Army India South Eastern Territory
16.	C.S.I. Madras Diocese	47.	The Salvation Army India South Western Territory #
17.	C.S.I. Madhya Kerala Diocese	48.	The Salvation Army India Western Territory
18.	C.S.I. Madurai-Ramnad Diocese	49.	Samavesam of Telugu Baptist Churches #
19.	C.S.I. Medak Diocese #	50.	Southern Asia Division of Seventh Day Adventists
20.	C.S.I. North Kerala Diocese	51.	Tamil Evangelical Lutheran Church
21.	C.S.I. Rayalaseema Diocese	52.	U.P. Regional Board of Health Services
22.	C.S.I. South Kerala Diocese	53.	The Leprosy Mission
23.	C.S.I. Tiruchy-Tanjore Diocese	54.	ChristoffelBlinden Mission
24.	C.S.I. Tirunelveli Diocese	55.	C.S.I. Jaffna Diocese
25.	C.S.I. Vellore Diocese	56.	International Mission Board, Southern Baptist Convention
26.	Council of Baptist Churches in North East India	58.	South East Asia Union Mission of SDA Singapore
27.	Council of Christian Hospitals	59.	United Mission to Nepal
28.	Eastern Regional Board of Health Services	60.	Christian Medical College, Vellore
29.	Emmanuel Hospital Association	62.	Undergraduate College Recommendation for Christians
30.	Evangelical Lutheran Church in Madhya Pradesh		
31.	Gossner Evangelical Lutheran Church #		

# NOT ELIGIBLE TO RECOMMEND TO MINORITY NETWORK CATEGORY FOR ADMISSIONS 2021

## ANNEXURE- II

### INFORMATION ON COMPUTER BASED TESTS

#### What kind of examination will it be?

Computer-Based tests consisting of multiple choice questions are conducted in English (see examples at the end). Each question will have four possible answers. Your task will be to select the one best answer to each question. There will be ONLY ONE CORRECT ANSWER to each question. There are 60 questions each in Physics, Chemistry and Biology (120 minutes total time). An Aptitude Assessment computer based test, consisting of 120 questions in General Ability including Speed and Accuracy and also a few questions on issues of current topical interest is conducted. **There are 120 questions in General Ability in two sections. Section I with 60 questions to be answered in 50 minutes and Section II with 60 questions to be answered in 20 minutes**

#### General instructions

- Report to the Test Centre at the time specified in the hall ticket.
- You are required to produce your hall ticket at the registration desk without which entry will not be allowed.
- At the registration desk, your identity is verified, photograph captured and finger print (left thumb impression) taken. Once seated in the examination hall, the invigilator will take your signature in the attendance sheet.
- You are allowed to carry only pencils inside the test centre.
- For rough work purpose, paper will be provided at the workstation.
- Do not bring any other papers except your Hall Ticket. You are not allowed to carry any of your belongings inside the exam centre including mobile phones, pagers, palm tops, blue tooth devices, digital watches with built-in-calculators or any electronic devices which have the potential for misuse or unauthorized communication during the examination. No arrangements will be made by the duty staff for safe keeping and returning the above gadgets if brought & the management will not take responsibility for any of your belongings.

#### Anti Covid- 19 measures:

Candidates will be permitted to carry only these items with them into the examination room/hall:

- Mask on face
- Gloves on hand
- Personal transparent water bottle
- Personal small hand sanitizer (50 ml)
- Exam related documents as instructed (Hall ticket)
- No other item to be permitted inside the examination room/hall. The Hall Ticket will clearly state what candidates are permitted to carry and what they are not permitted to carry.

#### Candidate can be disqualified for any of the following reasons:

- Creating disturbance.
- Attempting to take the test on behalf of someone else.
- Talking to other candidates during the test.
- Copying
- Attempting to tamper with the computer system - either hardware or software.
- If found with calculators, pagers, cell phones, concealed microphones, wireless devices or any other material that may aid in answering questions.

The allotment of Exam City would be as per the order of preference given by the applicant in the application.

Normally the first preference would be allotted. Depending upon various factors, CMC reserves the right to allot any other Exam City other than the preferences given by the applicant.

CMC also reserves the right to allocate an applicant to an alternate preference or a nearby test city if there are insufficient seats available.

In case of any unforeseen circumstances the Exam City can be cancelled at any point of time and a new Exam City can be allotted en bloc with due intimation in newspapers / website.

CMC reserves the right to reschedule the date / time of the exam.

### **How should I answer the Computer Based Test?**

You can familiarize yourself with the computer based test by answering the **sample mock test** that will be made **available on the CMC Vellore website around one month before the date of the computer based test.**

- The questions will appear in English.
- Every question is followed by 4 answer options. Choose the option that is most appropriate. Indicate your answer by clicking on the circle adjacent to the option you think is right.
- You can go to any question directly by clicking on the question number, which will appear at the bottom of the screen. The answered question number will be marked green and the unanswered/skipped question number will remain in blue.
- If you are doubtful of the answer, you can mark a question for review which will be indicated with an arrow mark under the question number. To unmark the question marked for review you have to come back to the same question and click on the question number.
- If you want to change your answer to any question, you may select the question and change the answer by clicking on the appropriate answer.

### **How fast should I work?**

Although most of the tests stress on accuracy more than speed, it is important for you to use your time as economically as possible. **Work steadily and as fast as you can, but with care.**

Do not worry if you cannot answer all the questions. No one is expected to know the answers to all the questions. Do not waste time on questions that are too difficult for you but go on to the other questions and come back to the difficult ones later.

### **Should I guess? Is there negative marking?**

Since the possible answers for each question are provided, you may wonder whether or not to guess the answer for questions you are not certain about. **There is no negative marking** and hence at times it may be worthwhile making an intelligent guess. That choice is yours and you have to decide how close to the options you are. In the computer based test for degree courses (Nursing, AHS degree courses), credit is given for **questions not attempted** (those left blank). The **credit given** is equal to 1/5 (**0.2**) of the mark for that question. So your score will probably be more if you leave out the questions about which you know nothing. Remember, however, that a **correct answer** will be given **one full mark**. So if you have some knowledge of the question, and are able to eliminate one or more of the possible answers, your chances of guessing the correct answer increases. It may be to your advantage to attempt such questions.

### **How should I prepare for these tests?**

These tests have been designed to measure your knowledge, understanding and ability and not just your memory. It will help to review your science course carefully, making sure that you UNDERSTAND each subject thoroughly.

Some sample questions from each of the various tests are given below. These cover most of the types of questions that will be asked. However there may be some other varieties also. **Familiarize yourself with the model questions given below and with the mock test that will be made available on the CMC Vellore website around one month before the date of the computer-based test.**

### **What is the syllabus?**

The syllabus for the common entrance tests (unless otherwise specified) will be a mixture of 'plus two' level boards.

**What will I need at the examination?**

You should have your Hall Ticket with you. Take with you two pencils. This is all that you will need for the examination.

**You will NOT be permitted to take rough paper, scales, calculators, logarithm tables, drawing instruments, or MOBILE PHONES into the examination hall, as they are NOT needed.**

**How are selections made?**

Soon after the examination, dummy numbers are assigned to each candidate and all further corrections and computations are done anonymously. Selection to the Step-2 is done purely on the basis of inter-se merit. The interviews and other special tests focus on evaluating the person and her aptitude for the course.

## SAMPLE QUESTIONS

### **PHYSICS / CHEMISTRY / BIOLOGY**

#### **CHEMISTRY**

- The metal used in galvanising iron is
  - Bromine
  - Iodine
  - Zinc
  - Chlorine
- Solvay process is used to prepare
  - sodium carbonate
  - sodium bicarbonate
  - sodium chloride
  - sodium hydroxide
- Aspirin is
  - salicylic acid
  - benzoic acid
  - acetyl salicylic acid
  - benzoic salicylic acid
- When  $\text{PbO}_2$  is converted into  $\text{Pb}(\text{NO}_3)_2$  the Pb atom
  - loses two protons
  - loses two electrons
  - gains two protons
  - gains two electrons
- A sample of gas occupies 100ml at  $27^\circ\text{C}$  and 740 mm pressure. The temperature the gas will have, when its volume is changed to 80 ml at 740 mm pressure is
  - $21.6^\circ\text{C}$
  - $240^\circ\text{C}$
  - $-33^\circ\text{C}$
  - $89.5^\circ\text{C}$
- When benzene is burned in oxygen
  - a non-luminous, non-sooty flame is observed
  - a luminous, sooty flames is observed
  - a luminous, non-sooty flame is observed
  - a non-luminous, sooty flame is observed
- When a solution of silver nitrate is added to pure carbon tetrachloride,
  - a curdy white precipitate insoluble in ammonia is obtained
  - chlorine is liberated
  - a pale yellow precipitate is obtained
  - no precipitate is formed
- Carbon tetrachloride is used as a
  - beverage
  - fire extinguisher
  - antibiotic
  - pain killer

- Lunar Caustic is
  - NaOH
  - KOH
  - $\text{AgNO}_3$
  - AgCl

#### **BIOLOGY**

- Prop roots are found in
  - tamarind trees
  - peepul trees
  - neem trees
  - banyan trees
- The number of thoracic vertebrae in man is
  - 9
  - 10
  - 12
  - 15
- The first modern theory of evolution was explained by
  - Charles Darwin
  - Lamarck
  - Mendel
  - T.Weevers
- Clear alternation of generation is seen in
  - ferns
  - monkeys
  - mucor
  - bacteria
- Enzymes are made up of
  - fats
  - proteins
  - vitamins
  - starches
- Hypogynous flowers are
  - flowers with superior ovary
  - flowers with inferior ovary
  - flowers with semi-inferior ovary
  - flowers without ovary
- Corpus callosum is present in the brain of
  - fish
  - birds
  - snails
  - mammals
- Absorption of food and water into the body is largely done by
  - columnar epithelium
  - connective tissue
  - squamous epithelium
  - adipose tissue

18. The flowers of the compositae is
- epigynous
  - perigynous
  - half perigynous
  - hypogynous
19. Anaerobes are those that
- can live in the absence of oxygen
  - do not utilise gaseous oxygen in their metabolism
  - use free oxygen only occasionally
  - prefer to live in darkness

**PHYSICS**

20. Myopia can be corrected by
- concave lens
  - convex lens
  - bifocal lens
  - biconcave lens
21. The light with the longest wave length is
- green light
  - yellow light
  - red light
  - blue light
22. Nearly how much work can be obtained from 250 calories of heat?
- 1045 Joules
  - 1045 ergs
  - 10500 Joules
  - 1045 kilowatts
23. The smallest amount of electricity is carried by
- alpha particle
  - deuteron
  - anti-neutron
  - l-meson
24. The moment of a force acting on a body about a point is proportional to
- the velocity of the body
  - the perpendicular distance of the point from the line of action of the force
  - the time of action of the force on the body
  - the mass of the body
25. When light enters the eye, the maximum amount of refraction take place at
- the cornea
  - eye lens
  - vitreous humour
  - retina




26. A vessel containing water is in equilibrium on a beam balance. When a man puts his finger into the water without touching the bottom or the sides of the vessel, the scale pan on which the vessel stands
- will sink
  - will rise
  - will first rise and then sink
  - will first sink and then rise

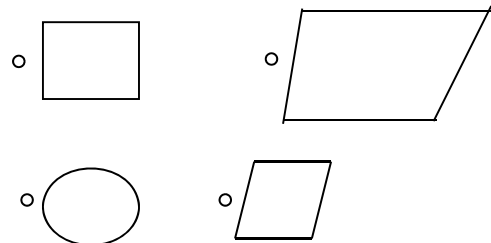
27. Given three equal resistors how many different combinations of these three resistances can be made?
- six
  - five
  - four
  - three

**APTITUDE ASSESSMENT**  
**(General ability, speed and accuracy)**

Different types of questions are asked in this section. Most of these are questions will relate to your ability to reason. Some may relate to language usage or current events. It is important to work through this section rapidly.

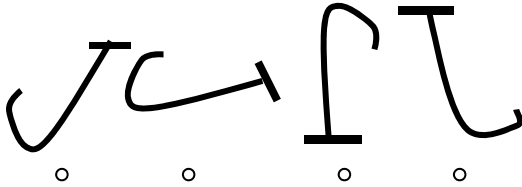
1. What should come next?  
 0 2 4 6 ?
- 8
  - 10
  - 12
  - 20

2.  is to  as  
 is to \_\_\_\_\_ ?





3. Find the one that is different.



4. Find the correct answer to  
 $0.001 \times 4.0 = ?$

- 4.00
- 0.40
- 0.04
- 0.004

5. In a certain code 'VELLORE' is written as  
ABHHCKB. How will you write REEL using the  
same code?

- RBBL
- KBBL
- KBBH
- RBBH

6. If the radius of a circle is 7cm, its circumference  
is:

- 36 cm
- 44 cm
- 88 cm
- 140 sq cm

7. If the pair for GOOD is BAD, what would the pair  
for SMALL be?

- GREAT
- HUGE
- LARGE
- TINY

**ANNEXURE - III** (1 of 2 pages)

**APPLICATION FOR UNDERGRADUATE COLLEGE RECOMMENDATION FOR  
CHRISTIAN TO MINORITY NETWORK CATEGORY**  
(Minority Network category code 62)

**To be filled scanned and sent as email attachment to [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in) on or  
before \_\_\_\_\_**

**Application No: \_\_\_\_\_**

*(Kindly refer Prospectus and Bulletin for details of Recommendation to Minority Network category)*

All information given by the candidate should be correct. Any false information or suppression of any factual information will be a disqualification. Enclose Annexure IV along with this form. (Any person who holds a passport other than an Indian passport is ineligible to be recommended to under this category).

1. Name of the Candidate : \_\_\_\_\_  
(in block letters as given in the application form)

2. Address : \_\_\_\_\_  
(as given in the application form) \_\_\_\_\_  
\_\_\_\_\_

3. Date of birth : \_\_\_\_\_

4. Sex : Male / Female

5. Marital Status : Single / Married

6. Church / Denomination \_\_\_\_\_ (enclose the certificate from the Church Pastor as evidence) (Annexure IV for suggested format of certificate)

7. Nationality: Indian / Others (Specify) \_\_\_\_\_

8. a) Father's Name : \_\_\_\_\_ b) Qualification : \_\_\_\_\_  
c) Occupation : \_\_\_\_\_ d) Country of work: India / Others.

9 a) Mother's Name: \_\_\_\_\_ b) Qualification: \_\_\_\_\_  
c) Occupation : \_\_\_\_\_ d) Country of work: India / Others.

**ANNEXURE - III (2 of 2 pages)**  
**UNDERGRADUATE COLLEGE RECOMMENDATION FOR CHRISTIANSTO**  
**MINORITY NETWORK CATEGORY(Minority Network category code 62)**

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The Council Secretary  
Christian Medical College  
Vellore.Tamil Nadu.

Dear Sir,

I wish to be recommended to the Minority Network Category by the Christian Medical College for **BSc Nursing Course at College of Nursing, CMC Vellore, Chittoor Campus** under the category of **Undergraduate College Recommendation for Christians**, for the academic session 2021. If I am selected, on completion of my training period, I promise to undertake a service obligation to work in an area of need identified by the College of Nursing, CMC Vellore Chittoor Campus, for a period of two years.

Yours sincerely,

Place:

Date:

-----  
(Signature of the Candidate)

Name of Father/Legal Guardian -----

-----  
**Signature of Father/Legal Guardian**

Address -----  
-----  
-----

**Witness 1:** -----

Signature

**Witness 2:** -----

Signature

Name & -----

Name & -----

Address -----

Address -----

-----  
(Witness signature should not be by close family members)

**Note:**

1. *Please enclose a copy of the candidate's baptism and/or confirmation certificate. If the certificate is not in English, an attested English Translation should be attached.*
2. *Please enclose Annexure IV.*

The completed application form for recommendation to minority network category and Annexure VI should reach **on or before 6<sup>th</sup> July 2021** The original documents may be sent by speed post /courier to The Registrar, Christian Medical College, Bagayam Campus, Vellore – 632 002.

*Certificates received after the stipulated date will not be considered.*  
**LATE OR INCOMPLETE APPLICATIONS WILL BE REJECTED.**

**ANNEXURE IV**

**CHRISTIAN MEDICAL COLLEGE, VELLORE –632002**

**Certificate for Christian candidates applying for recommendation to Minority Network category under Minority Network category code 62**

This is to certify that \_\_\_\_\_,  
(Name of Candidate)

CMC Application No: \_\_\_\_\_, child of \_\_\_\_\_  
(Father's name)

and \_\_\_\_\_ resident at: \_\_\_\_\_  
(Mother's name)

(mention address) \_\_\_\_\_  
\_\_\_\_\_

(please tick)

has been as an individual/as a family, members of this church /  
organisation for a period of more than 10years.

**OR**

has been as an individual/as a family, members of this church /  
organisation for a period of \_\_\_\_\_ years **And**

also have verified that they have been members for a period of  
\_\_\_\_\_ years prior to this in another church (if applicable),  
Name of that Church being: \_\_\_\_\_,  
where they had been members from \_\_\_\_\_ to \_\_\_\_\_

Name of Pastor:

Signature of Pastor:

Name of Church & Seal:

Date:

## ANNEXURE V

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### **University Grants Commission UGC Regulations on curbing the menace of Ragging in higher educational institutions, 2009.**

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956)

New Delhi-110002, the 17th June 2009

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## UNIVERSITY GRANTS COMMISSION

## UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

(Under Section 26 (1)(g) of the University Grants Commission Act, 1956)  
New Delhi-110002, the 17th June 2009

**F,1-16/2007(CPP-II)****PREAMBLE**

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student-or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause-(g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

**1. Title, commencement and applicability:-**

- 1.1 These regulations shall be called the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 1.2 They shall come into force from the date of their publication in the Official Gazette.
- 1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and

higher educational institutions.

## **2. Objectives:-**

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

## **3. What constitutes Ragging:-** Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

## **4. Definitions:-**

1) In these regulations unless the context otherwise requires, -

- a. "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
- b. "Academic year" means the period from the commencement of admission of students in any

course of study in the institution up to the completion of academic requirements for that particular year.

- c. "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
- d. "Commission" means the University Grants Commission;
- e. "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the National Medical Commission (NMC), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
- f. "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
- g. "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- h. "Fresher" means a student who has been admitted to an institution and who is undergoing her first year of study in such institution,
- i. "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
- j. "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;
- k. "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

(2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

#### **5. Measures for prohibition of ragging at the institution level:-**

- a. No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus, or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,
- b. All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.



## **6. Measures for prevention of ragging at the institution level:-**

6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

- a. Every public declaration of intent by any Institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- b. The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- c. Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- d. The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that she has not been expelled and/or debarred by any institution and further aver that she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.
- e. The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that her ward has not been expelled and/or debarred by any institution and further aver that her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of her ward.

- f. The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- g. A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with her application.
- h. Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- i. The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be Prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- j. The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects *of* ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- k. The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- l. The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- m. The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
- n. The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
- o. Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year,
- p. The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also

ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;

- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counselling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the freshers.
- f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such

hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of her interaction with the freshers under her charge.

- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the" clock vigil against ragging in the hostel premises/ in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.
- o) Every student at the time of her registration shall inform the institution about her place of residence while pursuing the course of study, and in case the student has not decided her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or enroute while commuting to the institution using any means of transportation of students, whether public or private.
- q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely,

- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance *of the* Anti-Ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti- Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person; as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate,
- h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least in the close vicinity thereof.
- b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
- c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.

- d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.
- e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- f) In order to enable a student or any person to communicate with the Anti- Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that she would report promptly any case of ragging which comes to her notice.
- i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record,
- j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.
- l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and crosscheck whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys,
- m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting, an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution,
- n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to

prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.

- o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the vice-chancellor of the University to which the institution is affiliated to or recognized by.
- p) The Vice Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

**7. Action to be taken by the Head of the institution:-** On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

## **8. Duties and Responsibilities of the Commission and the Councils.-**

8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;

- a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- e) The Commission shall maintain an appropriate data base to be created, out of affidavits, affirmed by each student and her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely;

- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking *or* grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish



less record in terms of there being no reported incident of ragging.

- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

### **9. Administrative action in the event of ragging.-**

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
  - i. Suspension from attending classes and academic privileges.
  - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
  - iii. Debarring from appearing in any test/ examination or other evaluation process.
  - iv. Withholding results,
  - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - vi. Suspension/ expulsion from the hostel,
  - vii. Cancellation of admission,
  - viii. Rustication from the institution for period ranging from one to four semesters,
  - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
  - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
  - ii. in case of an order of a University, to its Chancellor.
  - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any, one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University. Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.
- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channelised through the university to the institution,
- v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations. Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

  
(Dr. R.K. Chauhan)  
Secretary

Part I of ANNEXURE VI

**AFFIDAVIT BY THE STUDENT**

I, *(full name of student with admission/registration/enrolment number)*

So / do Mr./Mrs./Ms. \_\_\_\_\_, having been admitted to *(name of the institution)*, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

- a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
- b) I will not participate in or abet or propagate through any act of Commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm, that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day of month of year

Signature of deponent

Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month) (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

Part II of ANNEXURE VI

**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. (full name of parent/guardian) father/mother guardian of (full name of student with admission/registration/enrolment number), having been admitted to (name of the institution) have received a copy of the UGC

Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this day of month of year

--  
Signature of deponent  
Name:  
Address:  
Telephone/ Mobile No.:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

--  
Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

## ANNEXURE VII

### FOR SC/ST AND OPEN CANDIDATES AGREEMENT TO BE SIGNED BY A STUDENT WITH SURITIES (PARENTS) FOR PROFESSIONAL SERVICE AFTER COMPLETION OF COURSE

This AGREEMENT between the Christian Medical College, Vellore Chittoor Campus, represented by its Principal of the College of Nursing (hereinafter referred to as “**College**”) and Mr./Ms. \_\_\_\_\_ Aged \_\_\_\_\_ years, son/daughter of Mr./Dr. \_\_\_\_\_ resident of \_\_\_\_\_ (hereinafter called the “**Student**”).

WHEREAS the College is offering admission to various courses of studies in Medical and Nursing for the academic year 2021 - 2022 in its Institution situated at Vellore;

AND WHEREAS the above said “**Student**” had been provisionally selected for the course of «COURSE» in the College at Chittoor;

AND WHEREAS the College had already stipulated a service condition of two years of service in an area of need after completion of course, for admission for the above course which was widely made known and also more particularly through their **Admission Bulletin for summer admission 2021** (which contains 42 pages) as well as in their **Prospectus for the year 2021-2022** for all the Courses (which contains 168 pages)

AND WHEREAS the reason for such stipulation is that the prospective student, should work in an area of need atleast for a period of two years after completion of their studies and training so that the idea of service for the poor and marginalised fellow citizens shall be inculcated in their mind which upholds professional value which would nurture our graduates into a life of service and allow them to work in a learning environment where they can take informed decision about their future careers;

AND WHEREAS the student, after reading, understanding and admitting the above stipulation, had applied for the above course and has been selected provisionally for the above course of «COURSE» in the College.

AND WHEREAS the College has formulated this Service Obligation Period imposing certain obligations by way of “service after graduation” on the student and duly guaranteed by the guarantor being parent/guardian.

AND WHEREAS the student as well as the guarantor / legal Representative of the student viz., his father/mother/legal guardian have fully understood the scope and requirements of such post-study obligations and have voluntarily agreed to perform the same in the Christian Medical College, Vellore Chittoor Campus considering the application of the student for one of the said «COURSE» course for the year «YEAR».

Now THIS AGREEMENT WITNESSETH:

1. The student having applied for «COURSE» course after fully reading, knowing and understanding a stipulation of two years service obligation with all the attendant advantages, the student hereby undertakes to devote his full time attention and skill to study and pursue the course diligently and observe and perform all the regulations and conditions of the college for the time being in force.
2. The student binds himself immediately after successful completion of the course to faithfully discharge the duties and observe and perform the terms and conditions of such employment, inclusive of professional service in the Hospital and other Institutions as directed by the College authorities according to the terms of service as may be stipulated for a period of two years and the guarantor guarantees performance of such service for such period by the student.
3. The student further agrees that in the event of the inability of Christian Medical College, Vellore Chittoor Campus, to provide such posting within three months of the completion of the course, the Principal, College of Nursing shall have the right to direct appointment in any other Hospital or Christian Institution if and when necessary and the student shall accept the same when offered and serve for a similar period of service as that stipulated supra by the Christian Medical College, Vellore Chittoor Campus and the guarantor guarantees performance of such service for such period by the student.
4. Provided the decision and direction as to where the student should serve in fulfillment of the terms of this Service Obligation is notified to the student by the Principal, College of Nursing within a period of six months from the declaration of the result of the examination in which the course is completed by the student or the completion of internship in courses where a post examination internship is an academic requirement.
5. Provided further that if the decision and direction as to where the student should serve is not communicated to the student by the Principal, College of Nursing within a period of six months as stated above, the student shall be deemed to have been released from the obligations cast on the student under the terms of Service Obligation.
6. Provided further that it shall be incumbent on the student to inform and keep informed the Principal, College of Nursing during the period of six months following the completion of the duration of the course, about his address for being contacted and informed about his deployment.
7. The student undertakes that on completion of the duration of the course, she will not apply for or seek or accept any employment or proceed for any further training programme either on her own account or as an employee or an agent of any other person or establishment or organisation until and unless she has fulfilled her obligations to the College in terms of this Service Obligation.

8. In the event of the failure of the student to fulfill any of the terms stipulated in this Service Obligation or the breach of any of the terms thereof the student forfeits his right to claim any certificate other than what should be awarded to a student of the course as per the Regulations of the University.

9. Now the above written Agreement shall become discharged if the student has duly and faithfully, in all respects whatsoever, observed and performed the undertakings on his part.

10. In witness whereof, this Service Obligation is signed as a token of acceptance of the terms and conditions thereof in the presence of all present.

Date  
Station

SIGNATURE OF THE STUDENT

WITNESS:

1. Signature:  
Name:  
S/o:  
Residential Address:

2. Signature:  
Name:  
S/o:  
Residential Address:

SIGNATURE OF THE PARENT/GUARDIAN GUARANTOR

SIGNATURE OF THE PRINCIPAL  
College Of Nursing  
Christian Medical College, Vellore  
Chittoor Campus

## ANNEXURE VIII

### SERVICE AGREEMENT FOR CANDIDATES ADMITTED UNDER THE MINORITY NETWORK CATEGORY

This AGREEMENT between the Christian Medical College, Vellore Chittoor Campus, represented by its Principal of the College of Nursing (hereinafter referred to as the College) and Mr./Ms. \_\_\_\_\_ Aged \_\_\_\_\_ years son/Daughter of Mr./Dr. \_\_\_\_\_ resident of \_\_\_\_\_ hereinafter called the student.

WHEREAS the College is offering admission in «YEAR» academic year for the «COURSE» Course in its Institution at Chittoor.

WHEREAS in respect of MINORITY NETWORK seats out of «TOTAL» seats offered for the said course each year, certain Christian organizations, which are approved by the body which is running the College under the name and style of “Christian Medical College Vellore Association”, a body registered under the Tamil Nadu Societies Registration Act 21 of 1860 and subsequent Acts, have a right to recommend to Minority Network category, suitable and deserving candidates to be admitted to those seats on the basis of merit, among other things.

WHEREAS the said organisations recommend to Minority Network category, such candidates with a view to spread medical education among their members and also for the general benefit of the Community and especially the Christian community in particular, and for providing dedicated staff to the Christian Mission Hospitals run by such Christian Organisations.

WHEREAS, in recommending such candidates for the Minority Network category seats in the College, the Christian Community of which the said Christian organisation is a part, reasonably expects that the student who is given the benefit of the recommendation to Minority Network category will, in turn, confer some benefits on the community by rendering medical service to the community for a short period and thus help, the covering up, to some extent, of the large gap that exists between the available services and the requirements of the community to receive medical assistance and care.

WHEREAS the student had applied for admission to the College for a seat in «COURSE» course.

WHEREAS the student had been recommended to the Minority Network category by the «MINORITY NETWORK NAME» (hereinafter called the “Minority Network organisation”) and by virtue of such recommendation to Minority Network category the student is to be considered in a preferential manner along with similar candidates.

WHEREAS at the request of the Minority Network organization and in order to meet their expectations the College has formulated this Agreement imposing certain obligations by way of “service after graduation” on the student.

AND WHEREAS the student as well as the legal Representative of the student viz. her father/mother/legal guardian have fully understood the scope and requirements of such post-study obligations and have voluntarily agreed to perform the same in consideration of the College



considering the application of the student for one of the said «MINORITY NETWORK» seats out of the total number of «TOTAL» seats in the «COURSE» course for the year «YEAR».

Now THIS AGREEMENT WITNESSETH:

That in consideration of the above and in consideration of the College considering the application of the student for one of the «MINORITY NETWORK» seats out of the «TOTAL» seats for the «COURSE» course as a minority network candidate with all the attendant advantages, the student hereby undertakes to devote her full time attention and skill to the study and pursue the course diligently and observe and perform all the regulations and conditions of the college for the time being in force.

The student binds himself immediately after successful completion of the course to well and faithfully discharge the duties and observe and perform the terms and conditions of such employment, inclusive of professional service in or any one of the Hospitals or other Institutions of the Minority Network organisation, as directed by the Minority Network organisation, according to the terms of service as may be stipulated by them, for a period of not less than two years.

The student agrees to inform the Principal of Christian Medical College, Principal of the College of Nursing about the posting made by the Minority Network organization within 30 days after the date of such posting.

The student further agrees that in the event of the inability of the Minority Network organization to provide such posting within 3 months of the completion of the course the student shall inform the Principal of the college who shall have the right to offer an appointment in any other hospital or Christian Institution including the Christian Medical College if and when necessary, and the student shall accept the same when offered and serve for a similar period of service as that stipulated by the Minority Network organization or for two years whichever shall be less.

Provided the decision and direction as to where the student should serve in fulfillment of the terms of this service agreement for candidates admitted in the Minority Network category is notified to the student by the Minority Network organization or the College within a period of six months from the declaration of result of the examination in which the course is completed by the student or the completion of internship in courses where a post examination internship is an academic requirement.

Provided further that if the decision and direction as to where the student should serve is not communicated to the student either by the Minority Network organization or the Principal within a period of six months as stated above, the student shall be deemed to have been released from the obligations cast on the student under the terms of this Minority Network Category Service Obligation Agreement.

Provided further that it shall be incumbent on the student to inform and keep informed the Principal or the Minority Network organization during the period of six months following the completion of the duration of the Course about her address for being contacted and informed about her deployment.

The student undertakes that on completion of the duration of the course, she will not apply for or seek or accept any employment or proceed for any further training programme either on her own account or as a servant or agent of any other person or establishment or organisation until and

unless she has fulfilled her service obligations to the Minority Network organisation or College in terms of this Agreement.

In the event of failure of the student to fulfill any of the terms stipulated in this service obligation agreement for candidates admitted in the Minority Network category, or the breach of any of the terms thereof, the student forfeits her right to claim any certificate other than what should be awarded to a student of the course as per the Regulations of the University.

Now the above written service obligation agreement for candidates admitted in the Minority Network category will become void if the student shall duly and faithfully in all respects whatsoever, observe and perform the undertakings on her part as set forth in the said service obligation agreement.

In witness whereof I am hereunto signing this Minority Network Category Service Obligation Agreement as token of acceptance of the terms and conditions thereof in the presence of:

Date  
Station

SIGNATURE OF THE STUDENT

WITNESS:

1. Signature :  
Name :  
S/o :  
Residential Address:

2. Signature :  
Name :  
S/o :  
Residential Address:

SIGNATURE OF THE PARENT/GUARDIAN GUARANTOR

SIGNATURE OF THE PRINCIPAL  
College Of Nursing  
Christian Medical CollegeVellore  
Chittoor Campus.